



## **Spirngsure State School P&C**

President: Bryce Armytage

Vice President: Sean Kajewski

Second Vice President: Rob Watson

Secretary: Isabelle Watson

Treasurer: Kirstie Smith

Uniform Coordinator: Robyna Killalea

Bus Coordinator: Leanne Jones

Social Media Coordinators: Amy & Tim Burns

Fundraising Coordinators: Amy & Tim Burns

Tuckshop Coordinator: Corrisa Cherry

**General Meeting** Wednesday 8<sup>th</sup> October, 2025

**Meeting Open:** 3.25pm

**Attendees:** Bryce Armytage, Kirstie Smith, Robyna Killalea, Bridget Bailey, Jasmine Corr, Tiarni Ritchings, Renee Howard, Amy Burns, Tim Burns, Natalie Eves, Leanne Jones, Glenys Ryan, Isabelle Watson,

**Apologies:** Corrisa Cherry, Tiarni Ritchings, Sean Kajewski, Rob Watson

### **Confirmation of Minutes of previous meeting:**

Moved Amy Burns, Seconded Bridget Bailey

### **Business Arising:**

**Ski Trip Costings** – Still no information received from Macquarie regarding actual cost of Ski Trip camp. Macquarie are unable to confirm prices on Ski Passes, Ski Hire and Flights as these are not released currently. Therefore, there is no information that can be passed on to families regarding cost or payment of the 2026 trip. Leanne believes that it could possibly be early next year before the school finds out a final amount per child. Families possibly won't commit to the Ski Trip if they have no idea of the approximate cost of the camp.

Bridget suggested that a non-refundable deposit be asked for by the end of 2025 and suggested \$250 as a possible amount. Renee believes the final cost of the camp, after fundraising has been applied, should be somewhere in the vicinity of \$1300 - \$1500.

A commitment letter to be sent which is more binding than an expression of interest letter.

**Renee and Leanne to send a 'commitment' letter requesting a deposit of \$250 per student and money would be required by Week 5 as a suggestion.**

**Top Soil** – The school are unable to allow the purchase of required top soil as we are unsure of whether or not we have received the grant money to do so. Renee to follow up with council regarding our success or not with the joint council and mine application.

**Learning Circle** – Leanne believes that this project needs to be put on hold due to the state of the school budget at the moment. Nat is happy to put a hold on this project until next year.

Moved Bryce Armytage, seconded Robyna Killalea

**Principals Report:**

Attached.

Moved Renee Howard, seconded Amy Burns

**Uniform Report:**

Tim to follow up with our IT department as to whether or not the hardware required for processing payments in the uniform shop will work within our school system. Robyna requires this hardware soon as she will be having to process uniform sales before the end of the year. Tim to follow up with the purchase of this hardware and Kirstie to process payment of this item.

Moved Robyna Killalea, seconded Glenys Ryan

**RREAP Report:**

\$5000 left in the RREAP account. Amy requested that some of this money be used to purchase graduation cake. This money is also utilised for the payment of the Leadership Camp at Fairbairn Dam.

Moved Leanne Jones, seconded Renee Howard

**Treasurers Report:**

Attached.

Kirstie suggested getting rid of the numerous accounts in the Capricornian currently held for P&C and possibly combining all future fundraising amounts into one account from which the P&C decides which direction funds need to be sent. Decided that this is a decision to be made in March 2026 at the AGM.

Moved Kirstie Smith, seconded Amy Burns

**Bus Report:**

There are three levels of Driver Authorisation and teachers sit under Level 2 due the requirement of a police check. Leanne has updated bus booking requirements, including the need for a police check and a medical to be able to hire out bus. Leanne has also updated the booking form. If no accreditation is produced, the applicant will not be hiring the bus. A suggested 'donation' amount is what is required for payment as we are unable to invoice for bus hire. All bus booking requests must be forwarded to Leanne.

Moved Bryce Armytage, seconded Leanne Jones

**Tuckshop Report:**

Tuckshop is starting in Week 2. Corrisa has attempted weekly tuckshop again this term as she is hoping that volunteers will be more willing in Term 4. Suggested that her volunteer sign up again be shared more widely on facebook, as opposed to the tuckshop messenger group.

Moved Renee Howard, seconded Bryce Armytage

### **General Business:**

**Last Day Of School Plans** – Suggested that, instead of shared lunch that parents provide on the last day of school, we ask for \$5 per student and the school provides a pizza, popper, watermelon slice and possibly zooper dooper. Robyna is also happy to organise the P&C Christmas raffle that will be drawn well before the end of school so that prizes are not sitting in the school office over the holiday period.

**Speech Night** - Speech Night is Friday 5<sup>th</sup> December. Sausage sizzle to be provided by P&C, along with water only. No bar will operate on the night as most families are happy to either head home or to the Springsure Hotel Motel afterwards.

**Jasmine requested that a donation of \$350 be donated by P&C for the diligence award for Speech Night. All in favour.**

**Facebook Page** – Lauren Wadling is now managing the school's facebook page, having taken over this role from Bec Pou.

Amy and Tim Burns will be managing the P&C's facebook page. Robyna and Leanne are also admin on the P&C facebook page so the four will work together. P&C information should not be posted to the school's facebook page as this should be direct schooling information only.

**Blue Card Requirements** – There are slightly changed requirements around blue card holders. Even if we are fundraising offsite, helpers are required to hold a blue card. Isabelle to create a register so that every time a volunteer presents at a volunteering event, people are to sign in as a record of their presence at an event where minors are also working.

**Playground Inspection** – Nat and Leanne to locate bolts ecetera for the improvement of the playground. Further information at the next meeting.

**Claire Dendle's Party** – Isabelle has been in contact with Chantal Iker, Denise Dendle and Nikki Yates regarding the assistance requested for Claire Dendle's party. Nikki will organise the purchase of the ingredients required for the catering and Isabelle will organise volunteers to work in the Home Ec room on Saturday 18<sup>th</sup> October to prepare. Isabelle will organise a roster of student helpers to serve and clean up at the Golf Course. A blue card holder will be required to be present as a supervisor on the day. Isabelle to share further information as it comes to hand.

**Chaplain** – Springsure State School to possibly gain the services of a chaplain through Scripture Union as Renee has received funding.

Glenys recommended Paul Spinks, a paramedic and trauma counsellor, who presented 'The Wake-up Call' on Tuesday night.

**QMHW** – A great week of Mental Health activities kicked off the start of Term 4. A highly successful focus on acknowledging the importance of looking after one's mental health.

**Halloween Disco** – Elise to coordinate this event to occur on Friday 31<sup>st</sup> October, 5.30pm – 7pm. Elise will put a flier together. This event will be held on the basketball court and will use up 'left-overs' from various fundraising activities held last term. It's focus is not fundraising, but more as a 'thank-you for your support and for making our wonderful school community what it is'. Rose, Lauren and Taylah to assist Elise.

**Meeting Closed – 4.50pm**

**Next meeting:** Wednesday 5<sup>th</sup> November, 2025 @5.15pm  
**Location:** Springsure Hotel Motel (Week 5)

**Final meeting:** TBC  
**Location:** TBC